

Council of Graduate Coordinators and Staff (CGCS) Meeting

Friday, November 6th, 2015

12 Noon – 1:00 p.m.

125 Butler-Carlton

CGCS Agenda

November 6, 2015, 125 Butler-Carlton

- Graduate Council / Faculty Meeting
 - Motions
 - Stipend X Subcommittee
- Chancellor's Distinguished Fellowship (CDF) Applications
- Experience S&T
- Recent Recruiting Events
- Graduate Learning Outcomes (GLO) Update
- Graduate Leadership Development Program (GLDP)
- 3MT Competition
- Technical Editing
- Thesis/Dissertation Format Checks
- Advising Survey
- Reminders/Upcoming Events

Graduate Faculty Meeting

Motions

- DE Residency (needs to be changed to match PhD Residency)
 - Motion to keep the PhD and DE entries separate in the Graduate Catalog with an amendment to have the wording of the DE mirror that of the PhD.
- Graduate research reference on Graduate Forms 2, 5/5A, 7, and Continuous Registration
 - Motion to change all instances of “6099”, 5099”, and “490” to “graduate research”
 - Motion to change all instances of “Ph.D.” to “Doctoral”
- Graduate Certificate Plan of Study implementation (was put on hold last semester for discussion in FS15)
 - Motion to rescind the current form and implement the new form which largely prevents “double dipping”
 - Motion to include wording “courses used for one graduate certificate may not be used for another graduate certificate”
- Comprehensive Exam form to be named 6A
 - Motion to add the number 6A to the current Request for Authorization of Comprehensive Exam form and to renumber the current form 6 to 6B and to remove the words “if known” from the form.
- Membership Clarification - Graduate Faculty Rules and Regulations
 - Change wording from “position” to “tenure or tenure track position”

Stipend X Subcommittee

- A. Alajo
- D. Enke
- M. Insall

- VPGS provided 3 previous Stipend X related reports to reference

Chancellor's Distinguished Fellowship

- Deadline: December 5, 2015 for best consideration
- Awardees notified by mid-February 2016

Experience S&T

- November 19-20
- Now open to domestic and international students residing in the U.S.

Recent Recruiting Events

- Recruiting Fairs
 - 23 different universities visited
 - 130+ students reached, contacts will be sent to departments and followed up with by Graduate Studies
- What about Graduate School? Event – Oct. 12-14
 - 90+ S&T Undergrad students in attendance over a 3 day period
 - 30+ S&T Grad Students/Faculty available to discuss grad school options
- Graduate Fair – Oct. 7
 - Partnered with the Student Success Center to create the Majors & Minors and Graduate Degrees Fair
 - 25 graduate programs represented

Graduate Learning Outcomes (GLO) Update/Reminders

- A standard rubric to be used during M.S. Thesis Defense, Ph.D. Comprehensive Exam, and Ph.D. Final Defense was approved by each department, and implemented on October 1st, 2015
 - Form 2, Form 6, and Form 7 will need to be submitted to Graduate Staff along with the completed rubrics.
- A current state analysis with action items from each department was due October 15th, 2015
- A standard rubric to be used during M.S. Thesis Defense, Ph.D. Comprehensive Exam, and Ph.D. Final Defense was approved by each department, and implemented on October 1st, 2015

Questions can be directed to:

Amanda Kossuth

573-341-4156

GLO@mst.edu

Sharon Matson

573-341-6494

matsons@mst.edu

Graduate Leadership Development Program (GLDP)

- Currently have 5 graduate students from each of the UM campuses.
 - UM System has approved 8 students able to participate from each campus for next year
- Each campus hosts a conference. S&T will host November 12-13, 2015
- Received 12 applications for the 2016 GLDP cohort
 - Still reviewing some of the applications



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3MT COMPETITION

- 50+ students registered to participate
- Judges from campus and Rolla community
- Winner of 3MT competition will be S&T's nominee for the Midwest Association of Graduate Schools (MAGS) regional 3MT competition in Chicago, IL in April 2016

Technical Editing

- 84 requests for technical editing so far FS 2015
- Each edit completed in less than 2 weeks
- Technical Editor available to have “office hours” in individual departments if requested (contact Amy Ketterer at alkn83@mst.edu)

Thesis/Dissertation Format Checks

- 98 theses/dissertations turned in for FS 2015 graduates
- Kudos to Amy McMillen, Kathy Wagner, Amanda Kossuth, and Sharon Matson for their nights and weekends committed to serving our students to get this accomplished!

Graduate Studies Specialists Advising Survey

- Main question: How satisfied are you with advising you have received today?
- Average response: 4.83/5 point scale, 5 being “Very satisfied”

Reminders/Deadlines

- Form 3 (if required)
 - Due November 11

Upcoming Events

- Thesis/Dissertation Boot Camp
 - November 9-13
- Graduate Faculty Meeting
 - December 7

Thanks for attending!

Next Meeting:

December 11th

12-1pm

140 Toomey